*****7 Simple Steps to Green Your Church***

**Keeping Track of Commitments and Progress Worksheet**

**Step 1**

**Form a Green Team**

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| Name | Interest/Expertise | Contact Information |
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**Step 2**

**Calculate Your Carbon Footprint**

Initial Calculation

Date: \_\_\_\_\_\_\_\_ Brief calculation \_\_\_\_\_\_\_\_\_ Comprehensive calculation \_\_\_\_\_\_\_\_

For the period \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (month/year) to \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (month/year)

Online calculator used: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Our congregation generated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ pounds/tons of CO2 per month/year

End Calculation

Date: \_\_\_\_\_\_\_\_ Brief calculation \_\_\_\_\_\_\_\_\_ Comprehensive calculation \_\_\_\_\_\_\_\_

For the period \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (month/year) to \_\_\_\_\_\_\_\_\_\_\_\_ (month/year)

Online calculator used: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Our congregation generated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ pounds/tons of CO2 per month/year

*Tip: Subtract the initial amount of CO2 generated from the end amount to determine the total amount you have reduced your carbon footprint.*

Carbon Footprint Reduction

We reduced our carbon footprint by \_\_\_\_\_\_\_\_\_\_ pounds/tons of CO2 over the last \_\_\_\_\_\_\_ months/years.

What does it add up to?

Reducing your carbon footprint by 500 pounds is equivalent to planting a grove of 20 trees. A 5000-pound reduction is equivalent to planting a forest of 200 trees. Reducing your carbon footprint by 12,000 pounds is equivalent to taking one car off the road per year. A 36,000-pound reduction is equivalent to taking 3 cars off the road per year.

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**Step 3**

**Make a Plan**

 Area to Green Actions We’ll Take Resources Needed Resources Available Funding Source Who Will Do By When

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 Area to Green Actions We’ll Take Resources Needed Resources Available Funding Source Who Will Do By When

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 Area to Green Actions We’ll Take Resources Needed Resources Available Funding Source Who Will Do By When

10. \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_­­\_\_\_\_\_\_\_­

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**Keeping Track of Commitments and Progress Worksheet**

**Step 4**

**Take Action**

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| Action | Numbers | Savings | Other |
|  |  |  |  |
| 1. *Bike to Church Sunday*
 | *63 participants; 12 volunteers* | *326 gallons of gas/event* | *7 newcomers in worship* |
| 1. *Cancelling junk mail*
 | *37 catalogues and mailings* | *22 lbs averted from landfill/month* | *2 volunteers made the calls* |
| 1. *Using the good dishes*
 | *75 people served per week* | *$55/month on disposable plates, cups, utensils* | *Water bill up $10/month* |
| 1. *Changing from incandescent to CFLs*
 | *(20) 100 watt bulbs changed to 23-watt bulbs* | *1540 watts and $5 per month* | *Bulbs were donated* |
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**Keeping Track of Commitments and Progress Worksheet**

**Step 5**

**Report Your Progress**

**Acknowledging the greening of your church is important. It communicates your care of God’s creation in a concrete way. Consider how you will let your congregation know what you are accomplishing. Be creative. Consider using song, testimony, printed announcement, spoken announcement, skit, sermon, prayer, Slide Presentation, a special ritual or another way.**

 Green Action Method of Communication Who Will Do? When?

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 Green Action Method of Communication Who Will Do? When?

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 Green Action Method of Communication Who Will Do? When?

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 Green Action Method of Communication Who Will Do? When?

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**Other**

 Green Action Method of Communication Who Will Do? When?

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*Note: Be sure to include financial costs and savings in your progress reports.*

*****7 Simple Steps to Green Your Church***

**Keeping Track of Commitments and Progress Worksheet**

**Step 6**

**Celebrate in Worship**

**(Planning)**

Date for Care of Creation Sunday \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Planning Team \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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As you plan your service, remember back on the positive changes that have come about because of the ways you have greened your church. Jot them down here. Be sure to make mention of these positive changes in your celebration.

1. Recycling \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Lighting \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Worship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Electricity and Energy Efficiency \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Heating and Cooling \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Water \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. Christian Education \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
8. Vehicles and Travel \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
9. The Kitchen \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. The Office \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Missions \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Grounds \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*****7 Simple Steps to Green Your Church***

**Keeping Track of Commitments and Progress Worksheet**

**Step 6**

**Celebrate in Worship**

**(Spreading the Word)**

**Invitation List**

This is a great time to let people know what you are doing as a congregation. Don’t forget to include the following people and organizations.

Friends and family \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The community \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Community leaders \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other congregations \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Environmental or stewardship organizations \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Church neighbors \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Others who have helped you achieve your results \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Methods of Communication**

\_\_ Bulletin announcements

\_\_ Newsletter announcements

\_\_ Newspaper press releases and photographs

\_\_ Television

\_\_ Radio

\_\_ Church website

\_\_ Facebook pages

\_\_ Twitter

\_\_ Email announcements

\_\_ Text messages

\_\_ Denominational announcements/website

Most important of all are personal invitations. People appreciate the personal touch.

***7 Simple Steps to Green Your Church***

**Keeping Track of Commitments and Progress Worksheet**

**Step 7**

**Pay It Forward**

**Planning**

Whom we might partner with:

Congregation Faith leader Contact information Faith Affiliation

**Get-to-Know-You Meeting**

Date/Time of initial meeting \_\_\_\_\_\_\_\_\_\_\_\_\_ Location \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Customs we need to be aware of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Who will be present:

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Snacks/hospitality \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Working Together**

Follow-up notes \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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***7 Simple Steps to Green Your Church***

**Keeping Track of Commitments and Progress Worksheet**

**Staying Connected**

Date/time of second meeting \_\_\_\_\_\_\_\_\_\_\_\_\_ Location \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Customs we need to be aware of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Who will be present

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Snacks/hospitality \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Follow-up notes \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Looking Ahead to Round Two**

Here’s what we’d like to do next in our congregation:

New people we’d like to invite to join us: